

1 | **Appomattox Town Council  
Council Workshop Meeting  
September 25, 2018**

The Appomattox Town Council held a Council Workshop meeting on Tuesday, September 25, 2018 at 6:00 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Harvey, presiding.

Members present: Jonathan D. Garrett, James J. Boyce, Sr., Mary Lou Spiggle, Timothy W. Garrett, Steven T. Conner and Claudia G. Puckette.

Others present: Sara Fleet, Times Virginian; Susan Adams, County Administrator; Nathan Simpson, Patricia Garrett, Rusty Small, Kim Ray, Town Treasurer; Gary Shanaberger, Town Manager and Roxanne W. Casto, Clerk of Council.

Mayor Harvey called the meeting to order.

On a motion by Ms. Spiggle, seconded by Mr. T. Garrett, Council voted to adopt the following resolution:

*Consideration to adopt a resolution amending the FY 2019 Operating Budget for the General Fund, Water Fund and Sewer Fund for FY 2018-2019 for the carry forward of funding of incomplete projects from FY 2018*

*WHEREAS, Section 15.2-2507, Code of Virginia, allows that a governing body may amend the budget from time to time*

*NOW THEREFORE, BE IT RESOLVED, that the Appomattox Town Council does hereby amend the FY 2019 Operating Budget for the General Fund, Water Fund and Sewer Fund for FY 2018-2019 for the carry forward of funding for incomplete projects*

General Fund Expenditures

10-5000-8000 CDBG/Meadowlark	\$ 346,249
10-5000-6005 Sidewalk Project	<u>150,000</u>
	\$ 496,249

Water Fund Expenditures

30-6000-7092 Cawthorne St. – Change line from 1” to 2”	\$ 57,300
30-6000-7092 Oakleigh Ave – replace 1 ½” line with 2” – 1,888 LF	230,000
30-6000-7092 Bandana, High, Isbell St – upgrade line to 8” – 1400 LF	<u>137,000</u>
	\$424,300

Sewer Expenditures

31-7000-6142 I&I Project – Construction	\$1,371,537
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<i>Total Net Increase in Expenditure Budget</i>	<u>\$2,292,086</u>
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General Fund Revenues

10-3806-0000 CDBG/Meadowlark	\$346,249
10-3901-0000 Transfer Funds from Reserve	<u>150,000</u>
	\$496,249

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Water Fund Revenues

30-3901-0000 Use of Fund Balance \$424,300

Sewer Fund Revenues

31-5804-0000 USDA \$1,371,537

Total Net Increase in Revenue Budget \$2,292,086

**SECTION XIII:**

*BE IT FURTHER RESOLVED, by the Town Council of Appomattox, Virginia that the Fiscal Year 2019 budget amendments are hereby adopted, and the monies necessary to fund it are hereby appropriated and shall be certified by the Clerk of Council and maintained as an archive document with the official minutes of the Town Council of Appomattox, Virginia.*

*Amended this 25<sup>th</sup> day of September 2018.*

*Attest:*

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*Roxanne Casto, Town Clerk*

All members present voting aye. Motion carried 6-0.

Rev. Rusty Small, Pastor of Liberty Baptist church presented the Park Master Plan for the property owned by Liberty Baptist Church next to the Town's current Children's Park. To this point there have only been conversations and no commitments between Liberty Baptist Church or the Town.

Questions/Comments:

Mr. Boyce – Will there be lights at night?

Rev. Small – No, not currently.

Mr. Conner – Stated it will open the area up to everyone, works to hook it all together and it looks like a great plan.

Mayor Harvey – Town Council will refer to the Physical Development Committee after hearing positive responses. The Physical Development Committee will bring back reports to the entire Council.

Mrs. Puckette – One of the components of the Master Plan was to have a space for all ages, in conjunction with the Town. Her concern is to be able provide help with the park if the Town is legally able.

Rev. Small advised that the church will be able to say with more certainty a reasonable timeline and funding options within a month. The church is hopeful that the Town may be able to aid in maintenance since it already maintains the water and sewer line easement/right of way.

Town Council thanked Rev. Small for the presentation.

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Committee Reports –

Finance and Planning Committee – Mrs. Puckette will schedule a committee meeting soon regarding how to proceed with the Utility Rate Study information.

Physical Development Committee – none

Council Concerns:

Mr. Conner inquired if Council would be willing to change the time of the October Workshop meeting to 7:00 p.m. There were no objections.

Staff Reports –

Mrs. Ray provided the September 2018 Financial Report to Council. The report is for balances through August 31, 2018.

Mr. Elder – none

Mrs. Casto – none

Mr. Shanaberger briefed Council on the following items:

- Experience the Holidays will be held on Saturday, December 1, 2018 in Downtown Appomattox from 8:00 a.m. to 5:00 p.m., with a parade at 3:00 p.m. The Appomattox Tourism Committee is requesting to use Abbitt Park, Train Depot (Visitor's Center), assistance with decorating downtown and cones for the Sheriff's Office to block off the streets.

Council had no objections with the committee's request and provided consensus of this request.

- Summit Design will be hosting a Downtown Revitalization Committee meeting soon.
- The Train Depot Community Meeting is scheduled for Thursday, October 4, 2018 at 7:00 p.m. at the Train Depot – Visitor's Center.
- The Department of Housing and Community Development (DHCD) will be hosting a two-day retreat at the Appomattox Inn & Suites on October 3 & 4, 2018.
- The Virginia Department of Transportation (VDOT) will be present on October 23, 2018 to present changes to the Smart Scale project.

On a motion by Mr. Boyce, seconded by Mr. J. Garrett, Council voted to adjourn at 6:50 p.m. All members present voting aye. Motion carried 6-0.

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Roxanne W. Casto, MMC  
Clerk of Council

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Paul D. Harvey, Mayor