

1 | **Appomattox Town Council
Council Workshop Meeting
October 23, 2018**

The Appomattox Town Council held a Council Workshop meeting on Tuesday, October 23, 2018 at 7:00 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Harvey, presiding.

Members present: Jonathan D. Garrett, James J. Boyce, Sr., Mary Lou Spiggle, Timothy W. Garrett and Claudia G. Puckette.

Absent: Steven T. Conner

Others present: Don Austin & Brian Casto, VDOT; Bif Johnson and Stacie Castro, Hurt & Proffitt, Inc.; Nathan Simpson, Nick Walton, Carlton duck, Susan Adams, County Administrator; Kim Ray, Town Treasurer; Gary Shanaberger, Town Manager and Roxanne W. Casto, Clerk of Council.

Mayor Harvey called the meeting to order.

Smart Scale Project – Route 131 Roadside Improvements –

Mr. Shanaberger introduced Don Austin and Brian Casto with VDOT to discuss the Smart Scale project – Route 131 Roadside Improvement project.

The costs to the Town will be for maintenance of lighting and location desired and types of landscaping. This information will better aid the Town in knowing how much funding will be needed in the future budget cycles. AECOM will offer suggestions for lighting and landscaping for the Town's consideration. Mr. Boyce requested background information for this project. Mr. Casto, VDOT explained that the town submitted an application for the Smart Scale project. The project will be broken into three (3) phases. 1 – This presentation of Route 131, 2 – Roundabout on Confederate Blvd and Old Courthouse Road, 3 – Connector over the Route 24 bridge to tie together bridge with potential trails.

This is a street scape project that was scored based on merits. This project scored high for economic development, safety and pedestrian traffic/trails. The Smart Scale project is completely funded by VDOT. The Town will be responsible for maintenance of lighting and landscaping. There are no matching funds for the project. The town was very fortunate to receive this project. The application was great!

The goal of this meeting was to acknowledge the very early design phase and gain the Town's input on maintenance of landscaping and lighting. VDOT will continue to invite Mr. Shanaberger to each project meeting. The Preliminary Field Inspection is scheduled for early Spring 2019.

Council thanked the VDOT and AECOM Representatives for sharing this update.

Utility Rate Study –

Mr. Bif Johnson, Hurt & Proffitt, Inc. discussed with Council the Rate Study scenarios. He presented neighboring community data and discussed the real difference between the flat vs.

tiered structure. The flat structure has the residential customers carrying the burden of the system at a rate of 56%. While the businesses are carrying 32%. The tiered structure would close the gap somewhat. Mr. Johnson also reminded Council that after the first increase, it is only 3% per year.

Mr. Johnson received questions from Council.

Mayor Harvey thanked Mr. Johnson and Ms. Castro for this additional information. This clarified this very well. It makes it more palatable.

Council thanked Mr. Johnson and Ms. Castro for attending the meeting.

Appomattox Magazine –

Mr. John Redding, President, Appomattox County Chamber of Commerce spoke to Council the Appomattox Magazine. The Chamber has distributed nearly all of the 3,200 copies from the first printing. The Chamber would like to apply for a Virginia Tourism Corporation (VTC) grant program. The Chamber would be the lead partner and the County of Appomattox has already agreed to partner and the Town appears to be the obvious choice. The minimum financial contribution is \$250.00. The grant application is due November 7, 2018. Mayor Harvey expressed support for \$1000 from the Town. Mrs. Puckette and Ms. Spiggle agreed to support the project at \$1,000.00. This is a better project than some received.

On a motion by Mrs. Puckette, seconded by Ms. Spiggle, Council voted to partner with Appomattox County and the Appomattox County Chamber of Commerce and provide \$1000 for the Appomattox Magazine.

Roll call vote: J. Garrett – yes, Boyce – yes, Spiggle – yes, T. Garrett – yes, Puckette – yes.
Motion carried 5-0.

Budget Resolution:

On a motion by Ms. Spiggle, seconded by Mr. J. Garrett, Council voted to adopt a budget resolution amending the FY 2019 Operating Budget for the Sewer Fund for FY 2018-2019 for the carry forward of engineering fees from FY 2018:

- 1. Consideration to adopt a resolution amending the FY 2019 Operating Budget for the Sewer Fund for FY 2018-2019 for the carry forward of engineering fees from FY 2018*

WHEREAS, Section 15.2-2507, Code of Virginia, allows that a governing body may amend the budget from time to time

NOW THEREFORE, BE IT RESOLVED, that the Appomattox Town Council does hereby amend the FY 2019 Operating Budget for the Sewer Fund for FY 2018-2019 for the carry forward of funding for incomplete projects

Sewer Expenditures

31-7000-6141 I&I Project – Engineering 100,000

Total Net Increase in Expenditure Budget \$100,000

Sewer Fund Revenues

31-5901-0000 Use of Beginning Balance \$100,000

Total Net Increase in Revenue Budget \$100,000

SECTION XIII:

BE IT FURTHER RESOLVED, by the Town Council of Appomattox, Virginia that the Fiscal Year 2019 budget amendments are hereby adopted, and the monies necessary to fund it are hereby appropriated and shall be certified by the Clerk of Council and maintained as an archive document with the official minutes of the Town Council of Appomattox, Virginia.

Amended this 23rd day of October 2018.

Attest:

Roxanne Casto, Town Clerk

All voting aye. Motion carried 5-0.

Committee Reports –

The Finance and Planning Committee and the Physical Development Committee met on October 17, 2018 to discuss the Utility Rate Study and the Liberty Baptist Church Park Master Plan.

Council Concerns:

Mr. Boyce expressed concerns of Downtown Traffic. Would it be possible to change the traffic to one-way on Harrell Street behind Main Street and install a Two-Way Stop Sign at the corner of Church Street and Main Street? Council requested Mr. Shanaberger write a letter to VDOT.

Mr. T. Garrett advised that the Varsity Football game has been moved to Thursday of this week due to weather.

Mr. J. Garrett informed Council of the rescue of a juvenile and parent out of the creek near the Trickling Filter Plant during the recent rain.

Staff Reports –

Mr. Elder – none

Mrs. Casto – none

Mrs. Ray – provided the September 2018 Financial Report. She has also received a demonstration from a financial software company and continues to analyze other companies.

Mr. Shanaberger briefed Council on the following items:

- Continuing to work on the Downtown Revitalization Grant.
- Whitney Burney, WSET Channel 13 will be in Appomattox on Thursday to visit with the architects and Mayor Harvey regarding a story on the Train Depot.

On a motion by Mr. T. Garrett, seconded by Mr. J. Garrett, Council voted to adjourn at 8:35 p.m. All members present voting aye. Motion carried 5-0.

Roxanne W. Casto, MMC
Clerk of Council

Paul D. Harvey, Mayor