

1 | **Appomattox Town Council**  
**Regular Council Meeting**  
**August 13, 2018**

The Appomattox Town Council held a Regular Council meeting on Monday, August 13, 2018 at 7:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Harvey, presiding.

Members present: Jonathan D. Garrett, James J. Boyce, Sr., Mary Lou Spiggle, Timothy W. Garrett, Steven T. Conner and Claudia G. Puckette.

Others present: Jeff Elder, Facilities Director; Carlton Duck and Derek Norfield, Alive Media TV; Nathan Simpson, Information Technology Technician; Bob Sayre, Laura Dawson, Anne Dixon, Dana Mayberry, family and friends of Andrew Dalton Elder, Sr., Rev. Jonathan Watson, Susan Adams, Tom Hart, News & Advance; Freelance reporter, Times Virginian; John Redding, Coach Doug Smith, Ken Arpino, Kim Ray, Town Treasurer; Gary Shanaberger, Town Manager and Roxanne W. Casto, Clerk of Council.

Mayor Harvey called the meeting to order and welcomed the visitors.

Rev. Jonathan Watson led the prayer and Pledge of Allegiance to the Flag of the United States of America.

Scheduled Public Appearances:

Mayor Harvey presented a "Key to the Town" and plaque of appreciation to Doug Smith, Head Coach of the Appomattox County High School football team for this community service over the last three years. Coach Smith successfully lead the Appomattox Raiders to three (3) consecutive state championships.

Coach Smith thanked the Town Council.

Jonathan D. Garrett and Timothy W. Garrett read and presented a proclamation of appreciation to the family and friends of Andrew Dalton Elder, Sr. for his 50 plus years of service to the Pamplin Volunteer Fire Department.

Dana Mayberry, Appomattox Tourism Committee provided an update on the activities the committee has been working on over the past two (2) years. The committee has increased from 10 partners to 24 partners. The emphasis on advertising has been through social media and the creation of a new website and commercial. Appomattox is a thriving community and they are working diligently to bring people to Appomattox, businesses to Appomattox and promoting events in the community.

The committee requested a donation of \$8,000.00 to continue with advertising and marketing initiatives.

Council asked questions of the committee regarding how much has been spent to date? Dana Mayberry and Bob Sayre agreed it was between \$35,000-40,000 but would be willing to provide Council with a breakdown of their expenses.

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Anne Dixon informed Council that Leisure Media Publishing is responsible for publishing the state travel guide. The state travel guide is the #1 advertisement in the state. It is distributed worldwide.

Bob Sayre advised Council that 14 of the 24 entities meet monthly but talk weekly. The goals of each entity are to keep visitors in Appomattox longer to spend more money. The committee is trying to expand beyond Lynchburg and Farmville to the Roanoke and Petersburg/Richmond areas.

John Redding informed Council of the Appomattox County Chamber of Commerce that will be available soon to assist tourists and travelers.

Mayor Harvey and Council thanked the committee for the presentation, handouts and information. The program (initiative) has grown a lot over the last 2 ½ years.

Mayor's Comments:

The Council will take the request of the Appomattox Tourism Committee for \$8,000.00 under advisement.

Consent Agenda:

On a motion by Mr. T. Garrett, seconded by Ms. Spiggle, Council voted to adopt the consent agenda for August 13, 2018 as presented. All members present voting aye. Motion carried 6-0.

Unfinished Business:

None

New Business:

On a motion by Mr. Garrett, seconded by Ms. Spiggle, Council voted to table the purchase of a 2018 Dodge Journey through the State of Virginia Contract (eVA) for a cost not to exceed \$30,000 until Mr. Shanaberger can do more research. All members present voting aye. Motion carried 6-0.

On a motion by Ms. Spiggle, seconded by Mrs. Puckette, Council voted to proceed with the Downtown Revitalization project and accept the proposal of \$18,700 from Summit Design and Engineering to complete the Downtown Revitalization Grant application. All members present voting aye. Motion carried 6-0.

On a motion by Mr. Conner, seconded by Mr. T. Garrett, Council voted to write off delinquent accounts having reach the statue of limitations, specifically \$98.53 for Real Estate Taxes, \$3,508.36 for Personal Property taxes and \$1,979.60 for Utility accounts. All member present voting aye. Motion carried 6-0.

There was no action taken regarding the consideration of the Lynchburg Regional Business Alliance 2018 Contribution invoice.

On a motion by Mr. Conner, seconded by Mr. T. Garrett, Council voted to approve an out of town waterline extension with a connection waive and secured easement to the bridge for the Appomattox Christian Academy on Redfield Road. All members present voting aye. Motion carried 6-0.

On a motion by Ms. Spiggle, seconded by T. Garrett, Council voted to approve the following Resolution:

**AMENDMENT TO THE APPROPRIATIONS RESOLUTION OF THE APPOMATTOX  
TOWN COUNCIL ADOPTING THE FISCAL YEAR 2018-2019 BUDGET FOR THE  
TOWN OF APPOMATTOX, VA.**

Amend Section IV:

BE IT FURTHER RESOLVED, in accordance with the requirements set forth in Section 58.1-3524(C)(2) and Section 58.1-3912(E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session 1) and as set forth in Item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly any qualifying vehicle sitused within the Town commencing January 1, 2018, shall receive personal property tax relief in the following manner:

- Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 62.65% tax relief;
- Personal use vehicles valued at \$20,001 or more shall only receive 62.65% tax relief on the first \$20,000 of value; and
- All other vehicles which do not meet the definition of “qualifying” (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

All members present voting aye. Motion carried 6-0.

Standing Committee Reports:

None

Citizen Comment Period:

None

Town Manager’s Report:

Mr. Shanaberger reported on the following:

- The architecture firm, Dalgliesh, Gilpin, Paxton will be hosting a community meeting on Thursday, September 13, 2018 at 7:00 p.m. at the Appomattox Train Depot (Visitor’s Center), 214 Main Street to solicit input regarding the renovations of the train depot. The Town will advertise the event.

- Staff has made significant progress on the food truck ordinance. He has canvassed 6 or 7 other communities.

Council Concerns:

None

On a motion by Council Member Spiggle, seconded by Council Member Puckette, Council voted to convene in Closed Session, pursuant to Section 2.2-3711 (A) 1 of the Code of Virginia, 1950, as amended, for the purpose of performance and salaries of a specific public employee of any public body, specifically Employee A.

Vote:

J. Garrett – yes, Boyce – yes, Spiggle – yes, T. Garrett – yes, Conner – yes, Puckette – yes.

The meeting was re-opened to the public.

Council Member Conner made the following motion:

WHEREAS, the Council of the Town of Appomattox has convened a closed meeting on this date, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Appomattox Town Council hereby certifies that to the best of each members knowledge: (1) Only public business matters lawfully exempted from open meetings requirements by Virginia law were discussed in the closed meeting to which this certificate resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by this council.

The motion was seconded by Council Member J. Garrett and Council by the following recorded vote adopted the motion:

Vote:

J. Garrett – yes, Boyce – yes, Spiggle – yes, T. Garrett – yes, Conner – yes, Puckette – yes.

On a motion by Mr. Conner, seconded by Mr. T. Garrett, Council adjourned at 9:50 p.m. All members present voting aye. Motion carried 6-0.

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Roxanne W. Casto, MMC  
Clerk of Council

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Paul D. Harvey, Mayor